



Town of Paradise
Public Council Meeting Minutes

May 19, 2020, 6:00 p.m.
Virtual Meeting

Council Present: Dan Bobbett, Chair Person
Elizabeth Laurie, Deputy Mayor
Allan English, Councillor
Patrick Martin, Councillor
Deborah Quilty, Councillor
Kimberley Street, Councillor
Sterling Willis, Councillor

Staff Present: Lisa Niblock, CAO
Conrad Freake, Director, Recreation & Community Services
Alton Glenn, Director, Planning & Protective Services
Chris Milley, Director, Infrastructure & Public Works
Terrilynn Smith, Director, Corporate Services
Diane Keough, Manager of Communications
Angelina Richards, Administrative Assistant

Other: Lana Roberts - Administrative Assistant

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:30 pm.

2. Safety Moment

a. Safety Moment May 19, 2020

Mayor Bobbett shared a safety moment with Council and residents.

3. Proclamation

a. Early Childhood Education Week

Mayor Bobbett read a proclamation proclaiming May 24-May 30, 2020 as Provincial Early Childhood Educators' Week in the Town of Paradise.

- b. National Public Works Week

Mayor Bobbett read a proclamation proclaiming May 17-May 23, 2020 as National Public Works Week in the Town of Paradise.

4. Adoption of Agenda and Minutes

- a. Adoption of Agenda

Resolution No. M20-088

Moved by Councillor Street

Seconded by Councillor Martin

To adopt the Agenda for the May 19, 2020 Public Meeting.

Motion Carried Unanimously

- b. Adoption of Minutes

Resolution No. M20-089

Moved by Deputy Mayor Laurie

Seconded by Councillor Willis

To adopt the Minutes of the May 5, 2020 Public Meeting.

Motion Carried Unanimously

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Planning and Protective Services Committee

Councillor Willis, Chair; Councillor English & Councillor Street

- a. Permits

- a. 178 Topsail Pond Road

Resolution No. M20-090

Moved by Councillor Martin

Seconded by Councillor Willis

To approve the application for an extension to an existing accessory building at 178 Topsail Pond Road subject to no objections being received in response to the public notification and fourteen (14) conditions.

Motion Carried Unanimously

b. Memos

a. Public Hearing Commissioner RFQ

Resolution No. M20-091

Moved by Councillor Willis

Seconded by Councillor Quilty

BE IT RESOLVED, that the Town of Paradise add Pat Curran and A. M. Group Limited to the list of commissioners for public hearings held in accordance with the Urban and Rural Planning Act, 2000, for a period no less than 12 months.

Motion Carried Unanimously

b. Text Amendment to RR Zone

Resolution No. M20-092

Moved by Councillor Willis

Seconded by Deputy Mayor Laurie

BE IT RESOLVED, that the Town of Paradise proceed with public consultation in accordance with Section 14 of the Urban and Rural Planning Act, 2000 for the proposed RR zone text amendment.

Motion Carried Unanimously

c. 1541 Topsail Road

Resolution No. M20-093

Moved by Councillor Willis

Seconded by Councillor Street

BE IT RESOLVED that the Order issued by the Town of Paradise to the Neils' Pond Condominium Corporation on March 2, 2016 be rescinded.

Motion Carried Unanimously

7. Corporate Services Committee

Deputy Mayor Laurie, Chair; Councillor Quilty & Councillor Willis

- a. Twells Consulting

Resolution No. M20-094

Moved by Deputy Mayor Laurie

Seconded by Councillor Martin

Be it resolved, that the Town of Paradise approve additional fees related to the development of the strategic plan totaling \$986.17 to Twells Consulting Inc.

Motion Carried Unanimously

- b. Bell Aliant Telephone Service Contract Extension

Resolution No. M20-095

Moved by Deputy Mayor Laurie

Seconded by Councillor Willis

Be it resolved that the Town of Paradise extend the telephone services contract with Bell Aliant at a cost of \$1,980.00 per month plus HST.

Motion Carried Unanimously

- c. Mobility Service Contract Extension

Resolution No. M20-096

Moved by Deputy Mayor Laurie

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise extend the mobility services contract with Telus at total annual cost of \$48,624.00 plus HST.

Motion Carried Unanimously

8. Infrastructure and Public Works Committee

Councillor Quilty, Chair; Councillor English & Councillor Martin

- a. FCM T2050 Project Selection

Resolution No. M20-097

Moved by Councillor Quilty

Seconded by Councillor Street

Be it so resolved that the Town of Paradise select the Installation of Solar Lights at Paradise Park for the FCM T2050 Grant Project.

Motion Carried Unanimously

- b. Unit 98 Refuse Collection Truck Repairs

Resolution No. M20-098

Moved by Councillor Quilty

Seconded by Deputy Mayor Laurie

Be it resolved, the Town of Paradise proceed with the necessary repairs to Unit 98 – 2016 International Refuse Collection truck as per the quoted price of \$20,000.00 plus HST provided by Walsh's Truck & Trailer Repair Ltd.

Motion Carried Unanimously

9. Recreation and Community Services Committee

Councillor Martin, Chair; Deputy Mayor Laurie & Councillor Street

- a. Recreation Clothing

Resolution No. M20-099

Moved by Councillor Martin

Seconded by Deputy Mayor Laurie

Be it so Resolved that the Town of Paradise extend contract for Recreation Clothing as per the collective agreement to Imprint Specialties at a cost of \$4,557.70 HST Included.

Motion Carried Unanimously

- b. After School Program Policy

Resolution No. M20-100

Moved by Councillor Martin

Seconded by Deputy Mayor Laurie

Be it so Resolved, that the Town of Paradise approve changing the current After School Program policy (RL 009), adopted March 4, 2014, to no longer implement early summer camp registration for those in the Afterschool program.

Motion Carried Unanimously

- c. Summer Day Camp

Resolution No. M20-101

Moved by Councillor Martin

Seconded by Councillor Willis

Be it so resolved, that the Town of Paradise approve offering Paradise residents first registration for the 2020 Summer Camp.

Motion Carried Unanimously

- d. T'Railway Upgrading

Staff are looking for Council direction on how to proceed with the 6 kilometer of T'Railway west of McNamara Drive to Spruce Hill Road. Funding has been received for upgrades with conditions.

Council were in agreement for staff to proceed to reach out to the Trans Canada Trail to determine if the funding would still be available if the trail remained motorized. If keeping the T'Railway motorized eliminates the funding this item will be brought back to the Recreation and Community Services Committee for further consideration.

10. New/Unfinished Business

- a. Department of Corporate Services

- Deputy Mayor Laurie provided an update to Council and residents from the Department of Corporate Services. The Town has implemented an online bids and tenders platform to enable all tender and procurement opportunities to be managed securely online through the Town's website. All bids and proposals will be accessed and submitted

electronically, offering vendors a streamlined and more efficient process. With this new system in place, the Town is no longer issuing hardcopy documents or accepting hardcopy submissions for any procurement opportunities

All interested companies are encouraged to register for the online system which is located on the town's website at paradise.bidsandtenders.ca to receive notifications of new opportunities as well as, access to opportunity documents, addendums and to submit bids.

All registered vendors will receive automatic notifications on relevant opportunities.

b. Department of Infrastructure and Public Works

- Councillor Quilty provided an update to Council and residents from the Department of Infrastructure and Public Works. The Spring application of road paint was started shortly after the contract was awarded on May 5 and will continue as weather and road conditions permit. Curbside recycling started up again May 5 and has been continuing. There has been a significant increase in the amount of recycling collected as a result of the reduced service delivery due to our COVID-19 response.

Street sweeping has been progressing, numerous street and traffic signs were repaired or installed this past week. Also, a number of drainage and ditching issues have been addressed.

The Town has been receiving a lot of snow damage reports due to the overly harsh winter we have had. The deadline has been extended to report damages and residents can check the Town's website for more information if they have experienced damage.

Asphalt plants are now open and more permanent repairs will start to take place. The large repair on St. Thomas Line is expected to be started this week.

Finally, preparation work is underway for the major projects this year. They include continuation of the sewer upgrade on McNamara Drive, Phase 4 of Paradise Road and upgrades to the St. Thomas Line and Paradise Road intersection. The Town's projects have not experienced significant delay.

- Councillor Quilty expressed her appreciation to Chris, Nelson, Tracy Lynn and all public works employees for the work and service that they provide to the Town on a daily basis.

c. Department of Planning and Protective Services

- Councillor Willis provided an update to Council and residents from the Department of Planning and Protective Services. The combination of the approaching warmer weather and greater time spent at home this year means that a lot of people will be enjoying the amenity of their back yards. The Town of Paradise reminds you to do so safely.

The Town works in co-operation with the St. John's Regional Fire Department in assuring fire safety measures for back yard fires are known to all in order that they may be enjoyed safely.

Back yard fires must be contained in firepits and chimineas as per the following guidelines:

- Wind speeds are not in excess of 25 km per hour
- Smoke does not cause an annoyance to adjacent properties
- Use only seasoned wood

These open air firepits and chimneas are required to be:

- Installed in accordance with the manufacturer's instructions
- Located at least 3 meters from any building, structure or combustible material
- Capable of completely containing/enclosing the fire
- Equipped with a spark arrestor and/or screen to prevent escape of sparks and/or embers
- Placed on a firm and level surface which has a non-combustible base beneath it, a minimum of 0.5m completely outside the perimeter of the unit
- Attended by someone with access to a fire extinguisher, bucket of water or another water source while operating

For more detail, see the Open Air Burning Regulations on the Town of Paradise web page.

- Councillor Willis advised that he has received a number of inquires regarding bulk garbage pick up. CAO Niblock responded that staff are reviewing this process to ensure that the garbage can be picked up in a safe manner as the safety of the Town employees is the most important and that all guidelines are being followed.

d. Department of Recreation and Community Services

- Councillor Martin provided an update to Council and residents from the Department of Recreation and Community Services. As the weather starts to improve we will start to see more use on the many trail systems around Town. Please be reminded of the current protocol when using trails and reminders of what Recreation facilities that are accessible at this time.
 - Trails are open, please proceed in clockwise direction on all trails except Octagon Pond Trail (counter clockwise to follow walking facing traffic rule); please obey all posted signage
 - Physical Distance, remain 6 feet apart at all times
 - If taking your pets, they must be on a leash, and remember to clean up after your pets.
 - Passive open spaces such as Paradise Park, Peter Barry Duff Park and Laurie's Beach are open.
 - Playgrounds, tot lots, hard court surfaces, sports fields and dog parks, remain closed.
 - All Indoor Recreation Facilities remain closed.
- Councillor Martin also reminded the community groups in the Town to apply for the annual donation program. The Town is here to show support for the volunteers and the community groups.

e. Other

- Councillor Street reminded vendors that there is a vendor guide with step by step instructions on how to create an account to access the online bids and tenders on the Town's website.
- Councillor Street inquired about the extra RNC Patrols within the Town. CAO Niblock responded that she will follow up with the RNC to see if there is an update.
- Councillor Street reflected on her last year on Council and expressed her appreciation to the residents for providing her this opportunity. She considers it a privilege to be able to sit on Council and represent the residents of the Town. Mayor Bobbett congratulated Councillor Street on her year anniversary sitting on Council and reminded Council and residents that the next election will be in 2021.
- Councillor English expressed his congratulations to Councillor Street and noted that she has done a great job.

- Councillor English has received some calls regarding the line painting within the Town. This will be discussed in more detail at the next Infrastructure and Public Works meeting.
- Councillor English asked residents to be mindful of their neighbours when having fire pits in their backyards. There are residents in the Town with health conditions that can be flared up with the smoke.
- Councillor English asked if garbage buckets can be placed at the beach on Laurie Road as there is a lot of debris. Mayor Bobbett responded that staff would look into this and ensure it is cleaned up.

11. **Adjournment**

Resolution No. M20-102

Moved by Deputy Mayor Laurie

Seconded by Councillor Martin

To adjourn the meeting at 7:56 pm

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk