



Town of Paradise
Public Council Meeting Minutes

June 2, 2020, 6:00 p.m.
Virtual Meeting

Council Present: Dan Bobbett, Chair Person
 Allan English, Councillor
 Patrick Martin, Councillor
 Deborah Quilty, Councillor
 Kimberley Street, Councillor
 Sterling Willis, Councillor

Council Absent Elizabeth Laurie, Deputy Mayor

Staff Present: Lisa Niblock, CAO
 Conrad Freake, Director, Recreation & Community Services
 Alton Glenn, Director, Planning & Protective Services
 Chris Milley, Director, Infrastructure & Public Works
 Terrilynn Smith, Director, Corporate Services
 Diane Keough, Manager of Communications
 Angelina Richards, Administrative Assistant
 Lana Roberts, Administrative Assistant

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett shared a safety moment with Council and residents.

3. Proclamation

a. Recreation Month

Mayor Bobbett read a proclamation proclaiming June 2020 as Recreation Month in the Town of Paradise.

4. Adoption of Agenda and Minutes

a. Adoption of Agenda

Resolution No. M20-103

Moved by Councillor Street

Seconded by Councillor Quilty

To adopt the Agenda for the June 2, 2020 Public Meeting.

Motion Carried Unanimously

b. Adoption of Minutes

Resolution No. M20-104

Moved by Councillor Willis

Seconded by Councillor Martin

To adopt the Minutes of the May 19, 2020 Public Meeting.

Motion Carried Unanimously

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Planning and Protective Services Committee

Councillor Willis, Chair; Councillor English & Councillor Street

a. Permits

a. 9 Sherbrooke Street

Resolution No. M20-105

Moved by Councillor Willis

Seconded by Councillor Street

To proceed to advertise and approve the application for the construction of an accessory building at 9 Sherbrooke Street subject to no objections being received in response to the public notification and eleven (11) conditions.

Motion Carried Unanimously

Council requested that the public notification be extended beyond the 200m.

- b. 11 Harmony Street

Resolution No. M20-106

Moved by Councillor Martin

Seconded by Councillor Quilty

To approve the application for a home based business at 11 Harmony Street subject to ten (10) conditions.

Motion Carried Unanimously

- c. 49 Canterbury Drive

Resolution No. M20-107

Moved by Councillor Willis

Seconded by Councillor Martin

To refuse the application for a home based business at 49 Canterbury Drive.

Motion Carried Unanimously

Council discussed the application and have considered the concerns from the public notification and determined that the development will negatively affect the amenity of the development site and surroundings and therefore it is not consistent with Section 3.6 (2)(c) of the Town of Paradise Development Regulations.

- d. 259 Three Island Pond Road

Resolution No. M20-108

Moved by Councillor Street

Seconded by Councillor Quilty

To proceed to advertise and approve the application for an extension to an existing accessory building subject to no objections being received from the public notification and eleven (11) conditions.

Motion Carried Unanimously

Council requested that the discretionary use notice be extended beyond the 200m.

b. Memos

a. Text Amendment to Residential Medium Density Zone

Resolution No. M20-109

Moved by Councillor Willis

Seconded by Councillor Martin

BE IT RESOLVED, that the Town of Paradise proceed with public consultation in accordance with Section 14 of the Urban and Rural Planning Act, 2000 for the proposed text amendment to the Residential Medium Density zone.

Motion Carried Unanimously

b. Landscape Design Plans

Resolution No. M20-110

Moved by Councillor Willis

Seconded by Councillor Street

BE IT RESOLVED, that the Town of Paradise award Tract Consulting Inc. the contract of preparing landscape design plans for the Paradise areas referred to as Horse Cove Beach and Neil's Pond Brook.

Motion Carried Unanimously

7. Corporate Services Committee

Deputy Mayor Laurie, Chair; Councillor Quilty & Councillor Willis

a. Tender TOP-18-15

Resolution No. M20-111

Moved by Councillor Quilty

Seconded by Councillor Street

Be it resolved that the Town of Paradise charge the penalty in relation to Tender TOP-18-15 to Harvey & Company in the amount of \$8,175.

Motion Carried Unanimously

8. Infrastructure and Public Works Committee

Councillor Quilty, Chair; Councillor English & Councillor Martin

a. 2020 Street Rehab

Resolution No. M20-112

Moved by Councillor Quilty

Seconded by Councillor Willis

Be it so resolved that the Town of Paradise proceed with Canterbury Drive (Carlisle to Newcastle), St. Thomas Line (Westport to Tyrell and Whelan to Squires) and Shelby Street for its 2020 Street Rehab Project.

Motion Carried Unanimously

b. Topsail Road/Carlisle Drive Traffic Loops

Resolution No. M20-113

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it so resolved that the Town of Paradise approve the proposal submitted by Harbourside Transportation Consultants for Design-Build of Topsail Road/Carlisle Drive Traffic Loops in the amount of \$81,500 plus HST.

Motion Carried Unanimously

c. Topsoil and Sodding Services 2020

Resolution No. M20-114

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that the Town of Paradise obtain Murphy's Services Inc. to provide Topsoil & Sodding services for the 2020 season at the bid price of \$89, 000 plus HST.

Motion Carried Unanimously

d. Ratification of Snow Clearing Policy Changes 2020

Resolution No. M20-115

Moved by Councillor Quilty

Seconded by Councillor Street

Be it resolved that Council ratify the decision made via email poll of council on May 21, 2020 to adopt the revised Snow Clearing Policy (PWE-011) for damage claim submissions dated May 21, 2020 as submitted by the Manager of Operations & Public Works.

Motion Carried Unanimously

Resolution No. M20-116

Moved by Councillor Quilty

Seconded by Councillor Willis

Be it resolved that Council ratify the decision made via email poll of council on May 21, 2020 to extend the damage claim deadline, specified in the Snow Clearing Policy (PWE-011), to June 15 for 2020 season only.

Motion Carried Unanimously

e. Lift Station No. 10 Upgrades

Resolution No. M20-117

Moved by Councillor Quilty

Seconded by Councillor Willis

Be it so resolved that the Town of Paradise enter into an agreement with Municipal Affairs and Environment for the Investing in Canada Infrastructure Program to accept funding in the amount of \$2,484,000 to be used for Lift Station 10 Upgrades.

Motion Carried Unanimously

Resolution No. M20-118

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it so resolved that the Town of Paradise enter into negotiations to form a Prime Consultant Agreement with R.V. Anderson Limited for Engineering Services for Lift Station no. 10 Upgrades, in the amount of \$432,658.50 plus HST, subject to the Department of Municipal Affairs and Environment Approval.

Motion Carried Unanimously

9. Recreation and Community Services Committee

Councillor Martin, Chair; Deputy Mayor Laurie & Councillor Street

10. New/Unfinished Business

a. Corporate Services Department

Councillor Quilty provided an update to Council and residents from the Department of Corporate Services.

As the Province continues to move through the COVID -19 Alert Level System, the Town continues to review all guidelines to development plans to expand Town operations and re-open Town facilities accordingly. We are currently preparing plans to slowly re-integrate staff back into Town facilities to continue to provide the best services to our residents in anticipation of Alert level 3.

In developing these plans, we are conducting risk assessments as it relates to the spread and or transmission of COVID 19 and implementing strategies to reduce that risk. These strategies include physical distancing measures, installing physical barriers, providing alternate/flexible work schedules, and ensuring there is ample supply of personal protective equipment.

Our staff continue to develop standard operating procedures incorporating COVID 19 protocols for all job functions. Signage is being developed for all inside and outside facilities to provide guidance and education to employees and the public. Physical barriers are being installed at all reception areas and policies are being prepared and updated where necessary to address the COVID pandemic response.

At Alert level 3 the Town Hall will remain physically closed to the public and most of our employees that are currently working remotely will continue to do so. As always, while the Town Hall remains closed, the Town is “open”. Residents can call the main phone line at 782-1400 or email info@paradise.ca, and all inquiries are forwarded to staff for follow up and response.

b. Infrastructure and Public Works Department

Councillor Quilty provided an update to Council and residents from the Department of Infrastructure and Public Works.

- Bulk Garbage collection program is starting up on June 8, 2020 following necessary preparation due to COVID-19. It is being run the same way as past years.
- The deadline for snow clearing damage claims has been extended until June 15.
- A number of road and catch basin repairs have been taking place and are continuing into the coming weeks.
- A significant repair on Topsail Road near Irving is scheduled to take place.
- Spring Line painting is still ongoing.
- Staff continue to prepare for our 2020 Capital Works Projects which include continuation to sanitary sewer upgrades along McNamara Drive, Phase 4 of Paradise Road and improvements to the intersection at St. Thomas Line and Paradise Road.

c. Planning and Protective Services Department

Councillor Willis provided an update from the Department of Planning and Protective Services.

Safety on our streets for both motorists and pedestrians is of utmost importance and is taken very seriously by the Town of Paradise. The Town works closely with the Royal Newfoundland Constabulary on matters of enforcement and public information.

As the weather improves, both drivers and pedestrians will be out and about to a greater degree. Council asks that all motorists be mindful of the posted speed limits and drive to reflect weather conditions and visibility.

Pedestrians are asked to use crosswalks safely, walk facing traffic and wear reflective clothing if walking after dark.

And let's not forget that there are also motorcycles and bicycles on our streets as well as cars and pedestrians. Here's a handy road safety tip from our friends in the RNC: Motorists must give a minimum of 1 meter of space between their vehicle and bicyclists while travelling on our roads. If the speed limit on a roadway is greater than 60 kilometres per hour, motorists must provide 1.5 metres of space.

Let's all travel safely!

d. Recreation and Community Services Department

Councillor Martin provided an update from the Department of Recreation and Community Services.

The Department of Recreation and Community Services is planning the foundation for the summer day camp program based on restrictions outlined by the Province pertaining to COVID – 19.

Provincial guidelines for Alert Level 3 are scheduled to be released by June 8th. The registration date for summer camp is tentatively set for June 16th and for this year will be for Paradise residents first. As details are confirmed the Town's website and social media channels will be updated accordingly.

At this time registration for Tri-sport program (Basketball, Tennis and Ball Hockey) will not be taking place as it is unknown which alert level these programs are able to be implemented. Further details on registration for Tri-sport will be announced as information comes available from the Province.

The Town of Paradise would like to thank residents for their patience and understanding at this time.

e. Other

- Councillor Martin asked if staff could monitor open fires that are taking place on the Adams Pond Trail as this is not permitted and is dangerous. He reminded residents about the guidelines that have been set out by the Provincial Government.

- Councillor Martin advised that he has received calls from residents concerned about ATV's speeding throughout the Town. He asked if staff and Council can discuss additional funds being allocated in the 2021 budget for speed bumps.
- Councillor Street stated that she is looking forward to the road repairs by Irving as she has received a number of complaints from residents.
- Councillor Street informed residents that the Town has completed additional water testing as there have been a number of complaints regarding the drinking water. There has been no change in the water.
- Councillor English noted that he had received a complaint from a resident who has had a close encounter with a resident on a bicycle while walking the trail. Is it a possibility to ask users to put a bell on their bike for notification when approaching. He asked that this be discussed at the Recreation and Community Services Committee.
- Councillor English inquired about the speed signs throughout the Town that were discussed last year to be updated. A resident on Angel's Road asked if the speed sign can be replaced. This will be discussed at the Infrastructure and Public Works Committee meeting.
- Councillor English inquired about the housing development that is being developed on the corner of Topsail Road and Christopher Street as there is no movement. This will be discussed at the Planning and Protective Services Committee meeting.

11. **Adjournment**

Resolution No. M20-119

Moved by Councillor Quilty

Seconded by Councillor Street

To adjourn the meeting at 7:19 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk