



Town of Paradise
Public Council Meeting Minutes

June 16, 2020, 6:00 p.m.
Virtual Meeting

Council Present:	Dan Bobbett, Chair Person Patrick Martin, Councillor Deborah Quilty, Councillor Kimberley Street, Councillor Sterling Willis, Councillor
Council Absent	Elizabeth Laurie, Deputy Mayor Allan English, Councillor
Staff Present:	Lisa Niblock, CAO Conrad Freake, Director, Recreation & Community Services Alton Glenn, Director, Planning & Protective Services Chris Milley, Director, Infrastructure & Public Works Terrilynn Smith, Director, Corporate Services Angelina Richards, Administrative Assistant Diane Keough, Manager of Communications Lana Roberts, Administrative Assistant

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett shared a safety moment with Council and residents.

3. Proclamation

a. Municipal Awareness Day

Mayor Bobbett read a proclamation proclaiming June 24, 2020 as Municipal Awareness Day in the Town of Paradise.

b. Pride Month

Mayor Bobbett read a proclamation proclaiming June 2020 as Pride Month in the Town of Paradise.

- c. Brain Injury Awareness Month

Mayor Bobbett read a proclamation proclaiming June 2020 as Brain Injury Awareness Month in the Town of Paradise.

4. Adoption of Agenda and Minutes

- a. Adoption of Agenda

Resolution No. M20-120

Moved by Councillor Willis

Seconded by Councillor Street

To adopt the Agenda for the June 16, 2020 Public Meeting.

Motion Carried Unanimously

- b. Adoption of Minutes

Resolution No. M20-121

Moved by Councillor Martin

Seconded by Councillor Quilty

To adopt the Minutes of the June 2, 2020 Public Meeting.

Motion Carried Unanimously

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Planning and Protective Services Committee

Councillor Willis, Chair; Councillor English & Councillor Street

- a. Permits

- 1. 1907 Topsail Road

Resolution No. M20-122

Moved by Councillor Willis

Seconded by Councillor Quilty

To approve the application for the construction of an assisted living residential complex at 1907 Topsail Road subject to seventeen (17) conditions.

Motion Carried Unanimously

b. Memos

There were no reports for this meeting.

7. Corporate Services Committee

Deputy Mayor Laurie, Chair; Councillor Quilty & Councillor Willis

a. Commercial Insurance Renewal

Resolution No. M20-123

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that the Town of Paradise renew the Town's commercial insurance program with Aon Reed Stenhouse Inc. at a price of \$245,320.00 plus tax.

Motion Carried Unanimously

b. Youth Ventures

Resolution No. M20-124

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved the Town of Paradise waive the permit and license fees for members of the Youth Ventures Program from June 1- September 1, 2020.

Motion Carried Unanimously

c. Annual Donation Program

Resolution No. M20-125

Moved by Councillor Quilty

Seconded by Councillor Street

Be it resolved the Town of Paradise approve the list of recipients to receive a donation under the Town's 2020 Annual Donation Program.

Motion Carried Unanimously

Resolution No. M20-126

Moved by Councillor Quilty

Seconded by Councillor Willis

Be it resolved that the Town of Paradise approve a donation to the Paradise District Girl Guides under the Town's 2020 Annual Donation Program.

Motion Carried Unanimously

d. St. John's Regional Services

Resolution No. M20-127

Moved by Councillor Quilty

Seconded by Councillor Willis

Be it resolved that the Town of Paradise approve the City of St. John's invoices for the 2019 and 2018 yearend adjustments for all regional services.

Motion Carried Unanimously

8. Infrastructure and Public Works Committee

Councillor Quilty, Chair; Councillor English & Councillor Martin

a. Paradise Road Phase 4 Change Order No. 2

Resolution No. M20-128

Moved by Councillor Quilty

Seconded by Councillor Street

Be it so resolved that the Town of Paradise approve Engineering Change Order no. 2 –Additional Coordination to Pinnacle

Engineering (2018) Limited for Paradise Road Upgrading Phase 4 (17-RNC-20-00007) in the amount of \$11,610.00 plus HST.

Motion Carried Unanimously

- b. 2020 Line Painting Change Order No. 1

Resolution No. M20-129

Moved by Councillor Quilty

Seconded by Councillor Willis

Be it so resolved that the Town of Paradise approve Change Order no. 1 for 2020 Line Painting to Clearaway Contracting in the amount of \$1200 plus HST.

Motion Carried Unanimously

- c. 2020 Street Rehab - Street Revisions

Resolution No. M20-130

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it so resolved that the Town of Paradise rescind motion M20-112 to proceed with Canterbury Drive (Carlisle to Newcastle), St. Thomas Line (Westport to Tyrell, Whelan's to Squires), and Shelby Street for its 2020 Street Rehab Project.

Motion Carried Unanimously

Resolution No. M20-131

Moved by Councillor Quilty

Seconded by Councillor Willis

Be it so resolved that the Town of Paradise proceed with Canterbury Drive (Carlisle to Newcastle), St. Thomas Line (Stapleton's Road to Moonlight Drive, Lawlor's Road to Seascap Drive) and Shelby Street for its 2020 Street Rehab Project.

Motion Carried Unanimously

- d. FCM MAMP Funding

Resolution No. M20-132

Moved by Councillor Quilty

Seconded by Councillor Street

Be it so resolved that the Town of Paradise submit funding application under the FCM Municipal Asset Management Program in the amount of \$50,000.

Motion Carried Unanimously

9. Recreation and Community Services Committee

Councillor Martin, Chair; Deputy Mayor Laurie & Councillor Street

a. Beaumont Hamel Cup

Resolution No. M20-133

Moved by Councillor Martin

Seconded by Councillor Street

Be it so resolved that the Town of Paradise approve moving forward with the negotiations of a 5 year agreement with the Beaumont Hamel organizing group.

Motion Carried Unanimously

b. Topsail Bluff

Resolution No. M20-134

Moved by Councillor Martin

Seconded by Councillor Willis

Be it so Resolved that the Town of Paradise approve the request from the Town of Conception Bay South to develop a portion of the East Coast Trail from Topsail Beach to Topsail Bluff.

Motion Carried Unanimously

10. New/Unfinished Business

a. Department of Corporate Services

Councillor Quilty provided an update from the Department of Corporate Services.

The Municipal Assessment Agency has issued the 2020 Property Assessment Notices. Residents are reminded to check the mail for their notices. If you have any questions about your notice please contact the Municipal Assessment Agency at info@maa.ca or call 1-877-777-2807. If you wish to appeal your assessment, appeals must be submitted to the Agency by **July 31, 2020**.

b. Department of Infrastructure and Public Works

Councillor Quilty provided an update from the Department of Infrastructure and Public Works.

- Paradise Road Upgrading Phase 4 & STL/Paradise Road Intersection

This work is currently in design phase. Tender is expected in early July 2020.

- 2020 Street Rehab

Council has approved streets selection and design is underway. Tender is expected week of June 22, 2020.

- Topsail Road/Carlisle Drive Traffic Loops

The loops have been ordered and it is expected that work will begin in early July, 2020.

- McNamara Drive Sanitary Sewer Upgrade Phase 3

To be tendered week of June 22, 2020.

- Lanark Drive Sanitary Sewer & Paradise Road Phase 3

The Contractor is expected to return to site the week of June 15, 2020 to finish site reinstatement, complete deficiencies, and finish surface course asphalt.

- Clearview Heights Upgrading

Consultant is arranging a date with Newfoundland Power for pole relocation. Contractor will return to site once poles are relocated.

- Roundabout at Topsail Road/McNamara Drive/Clearview Heights

Additional work including the railing on the retaining wall and centre island landscaping to be completed in the coming weeks.

- Solar Lights for Paradise Park

This project is expected to begin in June 2020.

c. Department of Planning and Protective Services

Councillor Willis provided an update from the Department of Planning and Protective Services.

Recognizing the challenges and issues businesses are facing due to the current COVID-19 pandemic, the Town of Paradise has implemented a Business Support Plan, including such measures as:

- Extension of payment plans for 2020 business taxes into 2021, with no interest, to help alleviate cash flow challenges.
- Reduction of the Infrastructure Improvement Fee by \$500 to stimulate construction and development.
- Covering 2020 membership fee for any Paradise businesses wishing to join either the Mount Pearl Paradise Chamber of Commerce or the Conception Bay Area Chamber of Commerce.

The Town would like to celebrate the innovation and tenacity of our business community as they have faced many unknowns. As more businesses are re-opening during Alert Level 3, we'd like to wish our business community the very best, and encourage residents to shop local when you can.

Businesses that require support are encouraged to reach out to our Economic Development Officer at any time. We are here to help.

d. Department of Recreation and Community Services

Councillor Martin provided an update from the Department of Recreation and Community Services.

- Since moving to Alert Level 3 of COVID – 19 Paradise Park is open this includes the Dog Park, Beach Volleyball courts, in alert level 3 playgrounds are not permitted to be open. Peter Barry Duff is also open for use with the exception of the playground. The town will continue to update residents as we move through the plan to open facilities that fit within the Provincial Guidelines. Please obey all signage posted in the park.

As per Provincial Guidelines the use of passive spaces is permitted as long as social distancing is followed. Recreation plays a very important role in mental and physical health more so today than ever. In addition to Paradise Park and Peter Barry Duff being open trails continue to be one way and are accessible for use. Please follow all posted signage. The Town of Paradise reminds users that facilities are use at own risk.

e. Other

- Councillor Street noted that she has received calls from residents that are not receiving the Shoreline and are not able to access the Town notices. Mayor Bobbett responded that this would be passed along to Staff for follow up.
- Councillor Street also noted that she has received calls from residents about broken pieces of sidewalk by 3 Archara Drive. This will be forwarded to Staff for follow up.
- Councillor Street advised Council that she viewed a tweet from residents about an abundance of stone on Sgt. Donald Lucas Drive and thanked the Town for cleaning it up.
- Councillor Street reminded residents to use caution when mowing lawns that and to ensure that the clippings do not go on the road as it is a hazard to motorists.
- Councillor Street expressed her condolences to Deputy Mayor Laurie on the passing of her mom. Mayor Bobbett responded that on behalf of all Council, he sends along his condolences to Deputy Mayor Laurie and her family.
- Councillor Martin informed Council that he has received complaints from residents regarding the lawn cutting and maintenance of a number of playgrounds throughout the Town. CAO Niblock responded that staff have a procedure in place and the areas that are going to be open to the public is the primary focus.
- Councillor Martin also noted that he received a call from a resident regarding the requirement for maintenance on homes within the Town as there is one that has been boarded up. He asked if the Town is able to place an order to repair this property? CAO Niblock asked Councillor Martin to pass along the information.

- Councillor Martin inquired about the crosswalk on Goldfinch Drive and asked what safety measures can be put in place. CAO Niblock responded that this is being reviewed by Staff.
- Councillor Quilty reminded Council that the IPW Committee meeting is tomorrow at 4 and asked Council to forward any items or concerns that they may have to her to add to the agenda.
- Councillor Quilty expressed her condolences to Deputy Mayor Laurie.
- Councillor Willis inquired about the regulations for lawn maintenance. Director Glenn responded that there are regulations and Staff review complaints on a case by case basis and take action when required.
- Councillor Willis reminded Council that the Planning Committee Meeting is Thursday at 2 pm.
- Councillor Willis expressed his condolences to Deputy Mayor Laurie and her family.
- Councillor Martin inquired about the hiring of students for summer positions. CAO Niblock responded that the student positions recruitment is currently ongoing.

11. **Adjournment**

Resolution No. M20-135

Moved by Councillor Willis

Seconded by Councillor Street

To adjourn the meeting at 7:18

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk

